



MOVING CHECKLIST

Plan, pack, and move with less stress.

Use this checklist to stay organized from the moment you decide to move until after moving day. Print it, highlight it, and check things off as you go.

6–8 Weeks Before Your Move

- ☐ Research and book your moving company
- ☐ Create a moving budget and timeline
- ☐ Start decluttering – donate, sell, or discard items you don't need
- ☐ Begin gathering important documents (medical records, school records, etc.)
- ☐ Notify landlord or list your home for sale
- ☐ Start collecting packing supplies (boxes, tape, bubble wrap)
- ☐ Create an inventory of valuable items for insurance purposes

4 Weeks Before Your Move

- ☐ Notify utility companies of your move date and new address
- ☐ Update your address with USPS, banks, and credit card companies
- ☐ Transfer or cancel memberships and subscriptions
- ☐ Schedule appointments for final meter readings
- ☐ Arrange for school records transfer if you have children
- ☐ Begin packing non-essential items and seasonal belongings
- ☐ Confirm moving date and details with Hercules Moving Solutions

1–2 Weeks Before Your Move

- ☐ Pack most of your belongings, leaving out only essentials
- ☐ Confirm travel arrangements if flying to your new location
- ☐ Arrange for pet transportation if needed
- ☐ Defrost and clean your refrigerator and freezer
- ☐ Dispose of or donate perishable food items
- ☐ Pack a 'first night' box with essentials for your new home
- ☐ Take photos of electronics setup for easier reconnection

Moving Week & Moving Day

- ☐ Finish packing and label all boxes clearly
- ☐ Conduct a final walkthrough of your home
- ☐ Keep important documents, medications, and valuables with you
- ☐ Be present for movers and do a final inventory check
- ☐ Take final meter readings and photos of your old home
- ☐ Ensure you have keys, garage openers, and access codes ready to hand over
- ☐ Keep your phone charged and Hercules contact info handy

After Move-In

- ☐ Inspect your belongings and note any damage for insurance claims
- ☐ Unpack essentials first and set up beds
- ☐ Test all utilities and appliances in your new home
- ☐ Update your driver's license and vehicle registration
- ☐ Register to vote at your new address



Pro Tips from Hercules

- ☐ Confirm timing with Hawaii-bound ocean freight schedules
- ☐ Decide what to ship vs. buy on island
- ☐ Plan for temporary housing while shipment is in transit
- ☐ Check vehicle shipping options and ports
- ☐ Review Hawaii newcomer info (DMV, registration, etc.)
- ☐ Research quarantine requirements for pets

Notes



Moving from Puerto Rico – Ocean Freight To-Dos

- ☐ Confirm ocean freight schedule and port of entry
- ☐ Check if EEL or extra documents are required
- ☐ Decide what to ship vs. replace on the mainland
- ☐ Coordinate vehicle shipping from the island
- ☐ Plan for 2–5+ weeks of transit time
- ☐ Verify customs documentation for household goods

